

Milwaukee County Personnel Review Board
Meeting Minutes – December 9, 2014

I. Roll Call

Board President Daniel Dennehy called to order the regular meeting of the Personnel Review Board at 9:00 a.m. on Tuesday, December 9, 2014, in Room 203-R of the Milwaukee County Courthouse.

The following Board Members were present: Mr. Daniel T. Dennehy, Ms. Susan A. Lueger, Ms. Mary K. Bruno, and Ms. Melissa Soberalski.

II. Approval of the Minutes of the November 25, 2014 Meeting

Ms. Soberalski moved, Ms. Bruno seconded, and the Board, by vote of 4-0, approved the minutes of the November 25, 2014 meeting.

III. Status Update from the PRB Administrator

Rebecca M. Janz, Administrator, reported that the Circuit Court sustained the PRB's decision in *Sherron Battle v. Milwaukee County Personnel Review Board*, Case No. 13-CV-11710; explained the procedure for the Board to change its rules of procedure; and gave an update on potential changes to staffing in the office.

IV. Communications and/or comments from the public, if any

Calvin Lee, Staff Representative, AFSCME District Council 48, requested that all matters against Kim Lisowski remain at the call of the chair to await the results of the pending disability retirement application. Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0) continued all matters of Kim Lisowski at the Call of the Chair.

V. Correspondence

None.

VI. First Appearances

A. SUSPENSIONS

DENISE LUNA, Correction Officer 1, HOC

Case 1-4168 dated 11/18/2014 for HOC IA #14-142 for 20 days

The Board heard the report of Paul Kuglitsch, Assistant Corporation Counsel, that Denise Luna has waived her right to a hearing, accepted her suspension, and submitted a copy of her waiver to the Board. Ms. Lueger moved, Ms. Bruno seconded, and the Board, by unanimous vote (4-0) accepted Ms. Luna's waiver and closed the case.

RODNEY BROWN, Forensic Investigator, MEDICAL EXAMINER

Case 1-4170 dated 12/2/2014 for 3 days

(See item VII.A. below)

B. DISCHARGES

MICHAEL JONES, Correction Officer, HOC

Case 2-4167 dated 11/18/2014 for HOC IA #14-162

The Board heard the report of Calvin Lee, Staff Representative, AFSCME District Council 48, that Michael Jones, who was present, waived his right to a hearing within 21 days, authorized the union to represent him, and was seeking a hearing date certain. Paul Kuglitsch, Assistant Corporation Counsel, had no objection. Ms. Lueger moved, Ms. Soberalski seconded, and Board, by unanimous vote (4-0), scheduled the matter for hearing certain on January 20, 2015.

SHEILA CLAYTON, Clerical Assistant, COMPTROLLER

Case 2-4166 dated 11/17/2014

The Board heard the report of Calvin Lee, Staff Representative, AFSCME District Council 48, that Sheila Clayton, who was present, waived her right to a hearing within 21 days and authorized the union to represent her. Mr. Lee requested that Ms. Clayton's hearing be put to the call of the chair pending the outcome of her disability retirement application. Paul Kuglitsch, Assistant Corporation Counsel, had no objection. Ms. Bruno moved, Ms. Soberalski seconded, and Board, by unanimous vote (4-0), placed the matter at the call of the chair, pending the results of Ms. Clayton's application for disability retirement.

JESSICA MUNSON, Zoo Area Supervisor, ZOO

Case 2-4169 dated 11/20/2014

The Board heard the report of Craig Johnson, Attorney, AFSCME District Council 48, that Jessica Munson, who was present, waived her right to a hearing within 21 days, authorized Mr. Johnson to represent her, and was seeking a hearing date certain. Paul Kuglitsch, Assistant Corporation Counsel, had no objection. Ms. Bruno moved, Ms. Soberalski seconded, and Board, by unanimous vote (4-0), scheduled the matter for hearing certain on February 3, 2015.

VII. Hearings

A. SUSPENSIONS

RODNEY BROWN, Forensic Investigator, MEDICAL EXAMINER

Case 1-4170 dated 12/2/2014 for 3 days

At 9:52 a.m., Ms. Lueger moved, Ms. Soberalski seconded, and the Board voted 4-0 to go into closed session for the evidentiary hearing and deliberations concerning the Rodney Brown matters. At 11:09 a.m., the Board reconvened in open session.

Ms. Bruno moved, Ms. Soberalski seconded, and the Board, by unanimous vote (4-0), found that the evidence was sufficient to sustain violations of Civil Service Rule VII, Section 4(1), paragraphs (l) and (o), and upheld both 3-day suspensions of Michael Brown. The Board also recommended more communication between the Office of Risk Management and managers about FMLA availability for employees prior to counseling.

VIII. Discussion of the Milwaukee County Personnel Review Board Rules of Procedure and Potential Revisions

The Board approved the final version of the brochure for employees about the Board's hearing procedures.

The Board also approved the final draft of revisions to the Board's rules of procedures. The draft will be circulated to interested parties and included in the January 6, 2015 meeting notice for the public to submit comments before or at the Board's January 6, 2015 meeting. **The Board intends to change its rules of procedure at the January 6, 2015 meeting.**

IX. Adjournment

Ms. Lueger moved, Ms. Bruno seconded, and the Board, by unanimous vote (4-0), adjourned the meeting at 11:22 a.m.

Minutes submitted by: Rebecca M. Janz, PRB/Ethics Board Administrator